



TIMEC®

News

TIMEC Company, Inc.

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TIMEC CONSTRUCTORS EXCEL AT TRISTAR PROJECT - By Mike Hackney



The need for specialized work at one of our clients' facilities in Pittsburg, California, provided TIMEC Constructors with an opportunity to excel as the division became involved in expanding the MEI (methyl ester intermediates) unit at Dow.

TIMEC was awarded the Dow TriStar project in May, 2007, after being present at the site providing daily maintenance for a year and a half. TIMEC Constructors' participation in the TriStar project was critical to the installation of new piping, equipment, concrete foundations, electrical/ instrumentation, insulation and painting.

The crew performed a variety of work such as the installation of approximately 674 prefabricated piping spools, 8,500 lineal feet of piping, well over 650 welds, 32 pieces of equipment (pumps/ tower/ compressor/ exchangers), 51 tons of structural steel including erection and/or modifications. Not only did the team perform the initial scope of work, but also adjusted to the producer's needs by performing additional work involving piping changes, vessel modifications such as adding nozzles, etc.

TIMEC Constructors upgraded lighting with the demo of about 10 existing light fixtures and installed 37 new energy efficient light fixtures. The lighting was installed on the existing structure to increase visibility around the new equipment. The crew successfully added 7

new motors of various sizes, which required new MCC (motor control center) buckets and new power and control wires. Instrumentation work consisted of 186 new loops to the plant process, which all required calibration, loop checks and function testing to verify the operation of all loops back to the house.

In addition to the civil work traditionally provided by TIMEC Constructors, the group performed all the necessary welding to complete the project. A few initial welding quality issues were abated thanks to the efforts of JC Dunne and Elias Cota.

Despite the challenge to start both planning and execution of the project practically at the same time, the Constructors group managed to start its assigned work as scheduled - on May 21. The two-week shutdown of the unit, facilitated by the team, started on June 11, 2007; and was successfully completed within budget and with no safety related incidents.

Another challenge wisely addressed by TIMEC Constructors' supervisors was the fact that a portion of our workforce for this project is relatively young. We have noticed positive strides in the team's knowledge, work and overall productivity due to much onsite mentoring and after-hours training. With the recognized industry

shortfall of experienced craftspeople, we understand the importance of mentoring younger colleagues and the project supervisory team has stepped up to the task.

The TriStar project has been mainly performed by a project team comprised of TIMEC Constructors personnel and Dow representatives. The team relationship has contributed to the success of the work and TIMEC appreciates Dow for its support on a project well done.

The team's commitment to safety has been recognized by Dow as the company provided cash incentives, gift cards, and catered breakfasts and luncheons. We have also received letters of recommendation from the Dow project team for our commitment to a safe workplace.

The project celebrated 150-safe days worked on November 15, 2007. Our team is dedicated to completing the TriStar project without a safety incident by December 14, 2007.

"TIMEC Constructors is a young group with a lot of potential. They strive for completion of the project within the project's schedule," said Karan Cleland, Dow's ES Construction Manager. ♦

In this issue ...

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Special points of interest:

- What company was the first one to provide BRMs to refiners this year?
- New TIMEC office opens in Texas
- TIMEC crew put out fire in Wilson Creek before firefighters' arrival.
- Who is the TIMEC employee in the Santa suit? You could win a \$50 gift certificate.



The TriStar Crew

FROM CEO PAT MCMAHON



President
Chief Executive Officer

It seems like it was only yesterday that I wrote about our company's goals and objectives for 2007 and here we are at the end of the year. So how did we do? From my perspective, everyone should be quite pleased and satisfied with our company's performance this year.

We had more people working for TIMEC than ever before, and even though our safety incident rate is a bit higher than last year, the severity of the injuries was very manageable. A disturbing trend to our injuries began to emerge this fall when we realized more than 75% of this year's injuries dealt with hand safety. We focused on increased awareness and training in an effort to address the issue and have had very good results since. For the first time in my memory, we went the entire month of November without a recordable injury. Stay aware and keep up the good work in hand safety.

In March, TIMEC was sold to Transfield Services, and the transition continues to go smoothly. Both companies are beginning to see the value proposition of working together.

Our relationship with Frontier grew with the addition of the Cheyenne refinery. The transition went well and we continue to see significant prospects in the Rocky Mountain Region under Barry Bolton's leadership. Our core operations in Southern and Northern California had excellent years, with growth in all of our existing contracts. Mike Sanford has accepted responsibility for much of our manpower planning and Kris Aflatooni has stepped up as the leader of TIMEC South. Congratulations.

In May, the Shell – LAR refinery was sold to Tesoro. We were successful in rolling our site team forward with Tesoro, and are

developing plans to grow the contract to other Tesoro operations on the West Coast.

Our newest operating division, TIMEC Constructors, had a record year beating all of their performance targets. Until this year, our small capital projects were part of the core operations in each region. Recognizing the importance of this specialized work, we organized TIMEC Constructors to collect the work under common leadership. Congratulations to Joe Zanassi and his team on a very successful year.

Welltech, under Gary Schaap's leadership, continues to grow, with many new awards as well as growth at existing sites. Lou Hall transferred to La Porte to give our Gulf Coast and World-Wide Welding operations needed executive leadership. We are fortunate to have depth in our operations so that Gary French was able to step into Lou's vacancy in Northern California.

JTI has struggled to maintain critical mass this summer and early fall, but has been very busy booking work for later this year and into 2008, with January shaping up to be its biggest ever. Congratulations to Buster and his team.

I am mindful that our success is often measured by a thousand little things being done just right so that everything fits together. So thanks to everyone who bills, collects, administers, posts, directs some part of the work. Your efforts matter. As the year comes to a close, I am thankful for everyone's efforts and hopeful that you will take the time over the next few weeks to enjoy our success.

On behalf of everyone at TIMEC to everyone at TIMEC: Have a safe and happy holiday season. From my family to yours: Merry Christmas and Happy New Year!!

Think, Act and Be Safe. ♦

FROM COO GARY GREEN



Executive Vice President
Chief Operating Officer

On behalf of the Executive Team, thank you for your contribution. Your success is also TIMEC's. Enjoy the holiday season with your loved ones and be safe. ♦

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FROM HEALTH, SAFETY AND ENVIRONMENTAL VP RICHARD CERENZIO

As 2007 comes to an end, we at TIMEC are busier than ever. Our employees will have accumulated well over six million work hours as December comes to a close. This growth that we will continue to see within our company, allows us the ability to afford work opportunities to many new individuals. This is evident by the many new faces you may see working alongside you, both in the field and in one of TIMEC's offices as we head full steam into 2008.

Although we welcome our new team members and the special talents and skills they bring to TIMEC, this sometimes becomes a challenge for us from a safety perspective as it has been proven that employees with less than one year of experience within the petrochemical industry and TIMEC as a company, tend to be a higher risk with a greater chance of sustaining injury in the workplace.

Maintaining our position as an industry leader with a world class safety program takes work. We need to task ourselves each day to focus and build on the proven policies and procedures that are the framework of our safety program and culture, and continually work toward an injury-free environment. We must ensure that each of our employees has the foresight to look out for one another. The safety of our employees is our number one priority and the success of our program is dependent on how well our employees adapt to our safety culture and work together to identify and then mitigate both the known and unknown hazards inherent to their jobs.

Those of us who have been in the TIMEC family for a while

need to take these new family members under our wing and show through example what safety means to each and every one of us. We need to communicate the need for safety awareness both at work and at home. The TIMEC family includes our employees and their families and our employees need to involve their families in our safety culture.



Vice President
Corporate Health and Safety

The end of each year is celebrated by a succession of holidays that allow each one of us to reflect on the blessings we receive each day. One such blessing is the ability to return home from work each day as healthy and safe as we started it. Being able to provide for ourselves and our loved ones adds to that blessing.

In the continuous effort to improve our safety awareness as we enter 2008, TIMEC will be spotlighting hand safety awareness, as our hands are our most utilized tool. You will be seeing some new programs that will hopefully heighten our focus on keeping our hands out of the line of fire. One of these programs came from an employee suggestion. What better way to bring our safety awareness program full circle.

Here's wishing everyone in the TIMEC family a safe and healthy holiday season and a happy new year. ♦

TIMEC OPENS OFFICE IN FREEPORT, TEXAS

By Andy Staub

On June 1, 2007, TIMEC opened an office in Freeport, Texas to support business activity along the Central Gulf Coast from Houston to Corpus Christi.

TIMEC saw the need to establish a presence in the area and inform the local community of potential new jobs. TIMEC's projections suggest opportunities for Freeport residents are likely to arise in the next few months, as it prepares for maintenance and turnaround activity in the surrounding area.



TIMEC plans to strengthen ties with ABC (Associated Builders & Contractors of Texas Gulf Coast) and the local schools and colleges that support the types of training programs needed for employees working in the refining and petrochemical industries.

The 1,250 square-foot facility is located on one of the main roads (One South Gulf Blvd) in Freeport – just over one mile away from a petrochemical plant and within three miles of another major petrochemical facility in the area.

The one-story building has a reception area, a break-room, large offices, conference and training rooms and a storage area. TIMEC's continuous growth in the region is expected to lead to the hiring of more office personnel, with a total number of 10 to 15 employees by the end of the first quarter of 2008.

Friendly residents, low cost of living, nice beaches, fishing and nearby golf courses make this town a fun place to live in. ♦



VALLEJO, CA OFFICE

By Barbara McSherry

It was a cold and foggy Halloween day in Northern California, and the Vallejo warehouse was as creepy and scary as ever. Some seriously frightening figures appeared in the office and lurked around the buffet table. There were four adorable overgrown babies, a ninja warrior, two tiny ladybugs, a hideous ghoul bride, a wacky snack fairy, two feisty felines, a rather friendly witch, Jack the Ripper, Julius Caesar, a pumpkin girl, and a gorgeous yet blood-curdling warrior princess, among other terrifying personages. Prizes were awarded as follows:

Best Overall: Allison White, Warrior Princess; Most Original: Helga Bell, Friendly Witch; Cutest: Juris Guidry, Baby; Funniest: Dave Traverso, Snack Fairy; Scariest: Rebecca Traverso, Ghoul Bride.

Six days later, on November 6, 2007, the Northern California monthly social was held. The featured speaker was Cynthia Conners, CEO of Global Medical and Safety, who gave some great tips on how to stay comfortable at your computer. After the safety talk and a delectable Thanksgiving dinner, the staff participated in a draw-

ing of submitted safety suggestions, positive observations and safety slogans, which is always the highlight of the social.

November birthdays and anniversaries were recognized. Most notable were the anniversaries of Lou Azevedo, who has been with TIMEC for 19 years, and Juris Guidry who has been with the company for 21 years. Lou and Juris have demonstrated great tenacity and durability in their careers at TIMEC, as the company has changed and grown so much over time. We thank them for their incredible loyalty and perseverance. ♦



From left to right, back: Dana Hernandez, Ed Bell, Helga Bell, Bonnie Morgan, Rebecca Traverso, Dave Traverso, Allison White, Ernie Cooper; front: Tara Washington, Kym Reinhardt, Juris Guidry, Diana Meneley, Karina Chagollan,



Ed Bell and Rebecca Traverso.

PNW, WA COMPANY PICNIC

By Brian McCallum

TIMEC employees from the Pacific Northwest (PNW) region had a picnic at Bayview State Park in late September. This was their first company picnic in several years and the good food, fun games and great weather made it a success.

The picnic was organized by the office staff and my wife Vicky. We wanted to show our PNW team how much TIMEC appreciates their

commitment to the company.

Over 100 people showed up to enjoy the great weather and activities. We gave out 15 raffle prizes, with the biggest prize being a 32-inch flat-screen TV. The kids enjoyed the sack races, egg-toss and the haystack full of money. Ed Bell



helped us out by sending us TIMEC shirts, hats, frisbees and backpacks that

were given to each employee. Thanks to Gary French for his contributions. We would also like to thank Bruce Price, Cliff and Carol Schroeder, and Shaune Lutz for their help in cleaning up.

Bayview state park is located on the water, just across Padilla Bay from Shell Puget Sound refinery and Tesoro Northwest refinery, with a great Northerly view of the San Juan Islands.

We had lots of positive feedback from everyone who attended. We hope the picnic can become an annual event we all look forward to. ♦

LA PORTE, TX OFFICE

By Trashanna Eagleton

As the end of the year quickly approaches, we look forward to relaxing and spending quality time with our family and friends. At work, we look forward to enjoying the harvest of seeds sown. That is what the year 2007 at TIMEC in the Gulf Coast reminds me of.

We started the year sowing seeds of great anticipation, confident optimism, strategic planning, unselfish teamwork and diligent hard work. We acted as gardeners and the harvest is promising.

But we also had the opportunity to socialize and gather every month to share lunch

and talk about safety and the highlights of each group within the company. Particularly memorable was our Halloween luncheon.

The La Porte team wants to wish you a happy holiday season. Enjoy your time with your loved ones, relax and recoup because sowing time is right around the corner. ♦



SILVER LINING SEEN IN T/As DOWNTREND - By Luly Stephens

Refining industry participants noted that several recent developments have contributed to a decline in 2007 turnarounds and to an increase in 2008 revamps and expansions.

The downward trend in this year's scheduled shutdowns can be attributed mainly to pressure to keep plants operating to the fullest due to robust profit margins, a need to expand nameplate capacities to meet growing demand, and a lack of skilled laborers. As a result, many turnarounds have been postponed to 2008 or later, following the incorporation of additional output slated for the 2008-2011 period.

Refiners are projecting an increase of over 1 million barrels per day (bpd) of input over the next four

years to offset rising demand, according to the National Petrochemical and Refiners Association (NPR). The Energy Information Administration (EIA) reported that, although the number of operable refineries in the US has decreased by more than half (from 301 to 149) in the last 25 years, refining capacity continues to climb. Since 1994, US refining capacity increased from 15 million bpd to nearly 17.5 million bpd, according to EIA.



Despite the multi-billion-dollar refinery expansions scheduled for the 2008-2011 period, additions to refinery capacity might be significantly limited by federally mandated increases in biofuels production in the next 10 years, as the US strives for a cleaner environment. However, implementation of the mandate could likely open doors to new maintenance opportunities for TIMEC. ♦

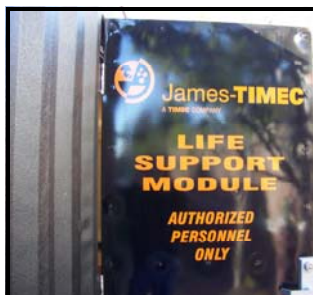
JTI OFFERS STATE-OF-THE ART SERVICE WITH BRMs

By Dan Wiggins

James-TIMEC International, Inc. (JTI) is the first catalyst handling service provider to offer blast-resistant modules (BRM) in the refining and petrochemical industries through the introduction of its four modules in late October.

The modules are used for performing inert entry work. The 8x20 foot BRMs are made of steel and are capable of withstanding unexpected explosions in the process industry. Refiners' decision to change existing policies on boundaries and safety of

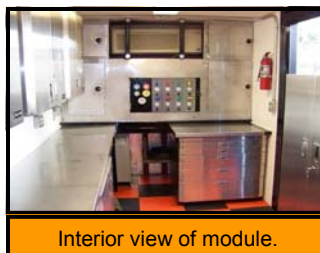
units containing life-support equipment stemmed from fatal incidents in recent years.



Exterior view of steel module.

The modules harbor a video monitor for breathing equipment, gauges, etc.,

which facilitate visual and audio communication with personnel inside a reactor. JTI's clients can enter the module, see the work being performed and talk to the workers in the unit. Catalyst personnel are connected to the module by a 300-foot-long umbilical that provides life-support with four independent air sources, inte-



Interior view of module.

Most refiners to require BRMs starting in 2008

grated video system and voice communication.

Most refiners are anticipated to require catalyst service be provided with BRMs starting in 2008. BP requested it in Q3 2007; Chevron required it as of October 1, 2007; Valero will require it in the future but has not disclosed a specific date. All other refiners are expected to follow suit. ♦

TIMEC at WILSON CREEK, COLORADO

By Brad Bolton

Chevron asked TIMEC to upgrade its Wilson Creek gas plant in the mountains near Craig, Colorado. Following negotiations, the TIMEC team started the job in the second quarter of 2006.

This project consists of three phases and each phase takes 6 to 7 months to complete. We are very close to finishing phase two and the second year on this job. The success, which we are very proud of, is that we are almost through our second year without a recordable injury or a scheduled delay.



Land preparation at Wilson Creek.

The first phase was to dig up and remove thousands of feet of abandoned gas lines. We also hauled thousands of yards of dirt to establish a new site for the upgrade to the plant. TIMEC installed numerous foundations for the new equipment that was going to arrive in phase two of the project. Some of the major challenges were in running several new gas lines to well sites that were higher up the mountain several miles away. This work started in April, 2006 as soon as the snow melted, and was forced to stop in November because the snow was too deep.

The second phase of the project was to install all the new equipment and a new pipe rack and commission the plant. The pipe rack required more abandoned underground pipe to be removed and many yards of dirt hauled in. Once the civil work was completed, TIMEC installed a very long pipe rack. Loading the pipe rack had to be sequenced due to the lack

of available space for the crane to work in. Piping was then run from the pipe rack to all the new equipment. During this phase, we were asked to run several new pipelines from some existing wells. A couple of these pipelines were in areas that were so steep that it required a backhoe to lower the line down the mountain. We would weld a section of pipe then use two backhoes to lower that section down off the mountain.

TIMEC had some new hazards to deal with not seen on our typical jobs. During the first phase, the project superintendent was forced to stay in an outhouse for 30 minutes until the black bear finally decided to let him out. In the spring, the ticks are everywhere and hungry. The mountains were full of prickly pear and poison ivy.



Piping system, Wilson Creek, Colorado.

Driving to the site has been most dangerous. Deer and elk are very thick and like to run out in front of vehicles. Road conditions are bad, at best. The road to the site is gravel that gets very bumpy and the only time it smoothes out is when it is covered with snow and ice. During the second phase, TIMEC employees rescued a baby elk that was orphaned and was on the verge of starving to death.

The team was also the first to respond to a fire that was started by a power line struck by lightning. The TIMEC crew's



TIMEC alone contained the fire ... and put the blaze out before the fire department could mobilize up the mountain.

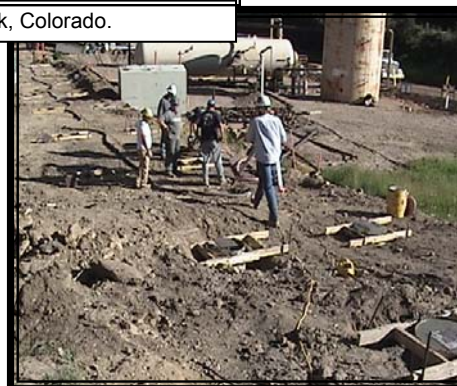
fast reaction and the skill of our backhoe operators prevented the fire from engulfing the whole mountain range. TIMEC alone contained the fire to a 300 yard area and put the blaze out before the fire department could mobilize up the mountain.

The great success we have had on this job is due to the Project Superintendents assigned. During the first phase, Jimmy Greenfield did a great job mobilizing TIMEC into this area and completing the scope of work prior to the snow falling.

The Project Superintendent for the second phase, and most difficult portion of the project, was Ryan Blank. What most people do not understand is that this project is hundreds of miles away from any support group.

Things we all take for granted in our daily lives are a major task for the team. Just to mention a few examples, you cannot get cell phone service in the area,

you have to haul water to the site, and everything you need has to be ordered way in advance.



TIMEC crew.

EMPLOYEE SPOTLIGHT - Daryl Clark

This quarter's spotlight is on Daryl Clark, TIMEC's Site Manager at Shell PSR, Anacortes, WA.

How long have you been at this site?

18 years at Shell Anacortes, WA.

How long have you worked for TIMEC?

7 years.

How many TIMEC employees are at this site on a daily basis?

At present we have 107.

What is your hometown?

Anacortes, WA.

Where do you currently reside?

Burlington, WA.

Tell us about your family:

My wife's name is Darlene. We've been married for 15 years. We have three sons and a daughter. I also have 6 grandchildren from my previous marriage.

What do you enjoy doing in your free time?

Camping and classic cars.

What was the last good movie you saw?

The comedy "Wild Hogs" with John Travolta and Tim Allen.

Who would you like to meet one day?

Bill Gates.

What is an activity you would never do?

Sky dive.

If you could switch places with someone for just one day, who would you choose and why?

My brother - he is retired and lives in Arizona, playing golf every other day.

What is one of the things that bugs you the most?

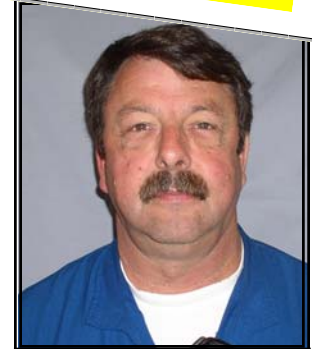
When someone comes to me and has excuses why he can't, instead of a remedy on how he can.

When you were a child, what did you want to grow up to be?

Policeman.

If you could visit one place, where would you go?

Space.



Daryl Clark, Site Manager.

What do you like about TIMEC the most?

I met a lot of great people, and all of them try to stick together and help each other. ♦

TIMEC YOUTH SCHOLARSHIPS

Ten Youth Scholarships were awarded to TIMEC employees' children in October. TIMEC started the \$500-scholarship program three years ago as a way to recognize the efforts of our students who wish to further their post-high school education. Eligible children are those of active administrative employees (except company officers) and those of active non-administrative employees who have worked a minimum of 90 days with 300 hours during said period. This year's winners are:

Jeff McHargue's son

Eric McHargue, **Jeff McHargue's** son Reagan McHargue, **Justin LeBlanc's** son Joshua LeBlanc, **Linda Tanner's** daughter Halie Tanner, **Robert Joseph's** daughter Ra'Kenna Joseph, **Althea Napoleon's** son Boneigh Napoleon, **Hector Hernandez's** son Arian Hernandez, **Gregory Forbes' daughter** Ashley Forbes, **Sidney Brown's daughter** Betina Brown and **Danny Rosales' son** Danny Rosales. ♦



Debbie Stambaugh and Linda Tanner

TIMEC EMPLOYEE SELECTED FOR CHEVRON SAFETY PROGRAM

TIMEC's Site Manager Tom Vogel-pohl was the only contractor from the Chevron Richmond, CA facility selected to participate in its Contractor HES Management Process (CHESM). The training's goal is to broaden Chevron's Incident-and-Injury-Free (IIF) scope to more closely involve contractor companies.

The training emphasized safety, reliability and cost management through a proactive approach instead of a reactive approach. "Through a proactive audit of the work performed, you are encouraged to go back to your team and detail things they did well and things they can improve," Tom said.

The company said CHESM provides a framework of Chevron best practices, with the intent to work only with those vendors that provide the best performance in terms of safety,

timeliness and cost. Most of the Chevron facilities have a part of the CHESM process in place. At the Richmond, CA site, the process will be rolled out in January 2008.

Tom emphasized that the safety culture ingrained in every TIMEC employee has contributed to this outcome and he pointed out that the CHESM process "is all about going home each and every day safe to our families."

Tom has been working as Site Manager for TIMEC at the Richmond refinery for 10 years. ♦



Tom, his wife & children.


DATES TO REMEMBER:

December 8 — Vallejo end-of-year party.
 December 14 — La Porte year-end celebration.
 December 21 — Carson year-end celebration.
 December 25 — Christmas Day.
 January 1 — New year's Day.
 February 14 — St. Valentine's Day

STARTERS, TRANSFERS AND PROMOTIONS

Starters:

Lily Dinh was hired as Purchasing Assistant for the Carson, CA office, effective September.

Jeri Lewis was hired as HRIS Administrator in La Porte, TX, effective September.

Rick DePaoli joined the La Porte, TX office as Traveling Trainer for TIMEC Gulf Coast, effective September.

James Ababon joined the Carson, CA Payroll team, effective October.

Anique Augustus joined the Carson, CA HR group, effective October.

Randy Czech was hired as Sr. Staff Coordinator for HR in Carson, CA, effective October.

Liza Cabrera was hired as Benefits Administrator in Carson, CA, effective October.

Alicia Reed was hired as Field Administrator Supervisor in California, effective October.

Anjelica Corona joined the California team as Billing Supervisor, effective October.

Ashley Naylor joined JTI as Director of Safety in La Porte, TX, effective October.

Terry Hulet joined TIMEC as Freeport, TX Operations Manager, effective October.

Art Carrillo was hired as QA/QC Manager in

Carson, CA, effective October.

George Hernandez joined TIMEC in October as Sr. Recruiter for the Gulf Coast and Mid-Continent Regions in La Porte, TX.

Teresa Colombo joined the HR team in La Porte, TX as Senior Staffing Coordinator in November.

Grace Garcia was hired as Welltech's A/R Specialist in Vallejo, CA, effective November.

Sherry Hudson was hired as Payroll Manager in Carson, CA.

Peter McCarthy was appointed TIMEC VP Turnaround & Compliance in Carson, CA.

Jenifer Martinez was hired as Sr. Field Staffing Coordinator in La Porte, TX.

Adam Williams was hired as Field Staffing Coordinator in La Porte, TX.

Transfers/Promotions:

Genie Vargas was promoted to Corporate Benefits Manager in Carson, CA, effective September 20.

Colby Spatz was promoted to Northern and Rocky Mountain Regions Field Staffing Supervisor, effective September 20.

Chad Robl was appointed to Gulf Coast Regional HS&E Manager, effective October.



Our Santa is not new to the refinery trade, having worked with TIMEC elves for over a decade. He is not at the pole so his warehouse has got no snow. He loves to smoke ribs, can you please tell me who our Santa Claus is?

Send your answer to:
TIMECnews@TIMEC.com

The first correct answer will receive a \$50 gift certificate.



Jargon Buster

Deciphering industry acronyms and abbreviations can be frustrating. Here are four acronyms (always in caps) frequently used by all of us.

T&M – Time and material
RFQ – Request for quotation
T&C – Terms and conditions
EMT – Emergency medical technician

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Got comments/ideas/suggestions?

Are you or other TIMEC employees involved in new projects or doing something new and exciting worth sharing? Any company or personal safety experiences to share that could benefit TIMEC's employees and its clients? If you would like to submit any ideas/stories/photos for future issues, please, send an email to TIMECnews@TIMEC.com

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